

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, April 18, 2017**  
**Town Hall, Room 229**

**Call to Order:** Wayne Klocko called the meeting to order at 7:02 p.m.

**Meeting Attendees:**

**PBC Members**

Wayne Klocko (Chairman), Pat Sheehan, Jon Wine

**Town of Millis Representatives**

Rick Barrett (Fire Chief)

Fire Station Status

- Affidavits are in to the building inspector
- Final Certificate of Occupancy in process
- Punch list items in process
- Agostini to provide final payment req. at end of May
- Open house second week in May date TBD
- CPA has determined no funds will be provided to fire station

Budget

4 remaining items to fund:

1. Paving and striping at fire station (rear) - \$32,600
  2. Sealcoat/striping at fire station (front) - \$1,800
  3. Circulating pump system for fire department heat - \$18,000
  4. Carport at police station - \$107,000 + escalation
- Total - \$159,400 plus carport escalation

Funding - contingency of \$151,500 (\$17,400 from Agostini plus \$134,095 from general contingency including approximately \$65,000 from contamination contingency – see discussion below)

**Action items**

- Refine pricing for carport
- Prioritize remaining projects
- Request approval to use contamination contingency from selectmen
- Decisions to be made by 6/1

Motions

**Jon Wine moved the Town retain counsel to review viability of an error and omission claim against CDR McGuire for design errors. Not to exceed budget of \$5,000. The motion was seconded by Pat Sheehan and passed unanimously.**

**Jon Wine moved the PBC recommend the selectmen approve \$17,910 for Commercial Boiler to furnish and install the circulating pump system for the fire department heat. The motion was seconded by Pat Sheehan and passed unanimously.**

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Jon Wine moved that the PBC approve \$1,800 for Cronin Sealcoating to sealcoat and stripe the front parking lot of the fire station. The motion was seconded by Pat Sheehan and passed unanimously.

Wayne Klocko moved the PBC request the selectmen allow the remaining contamination contingency (\$64,719) be transferred to the project general contingency to fund the fire department rear parking lot repaving and striping and police station carport projects. The motion was seconded by Jon Wine and passed unanimously.

Invoices

A bills payable schedule for Agostini for March services was reviewed.

**Jon Wine made a motion to pay Agostini Construction \$378,311.81 for services rendered. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for Northeast Rescue Systems was reviewed.

**Jon Wine made a motion to pay Northeast Rescue Systems \$1,933.58. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for ULINE was reviewed.

**Jon Wine made a motion to pay ULINE \$2,030.38. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for LW Bills was reviewed.

**Jon Wine made a motion to pay LW Bills \$42,338.00. The motion was seconded by Wayne Klocko and it passed unanimously.**

A bills payable schedule for Jarvis Appliances was reviewed.

**Jon Wine made a motion to pay Jarvis Appliances \$3,264.00. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for Paramount Industries was reviewed.

**Jon Wine made a motion to pay Paramount Industries \$535.00. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for WB Mason was reviewed.

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**Jon Wine made a motion to pay WB Mason \$144.94. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for B & H Photo was reviewed.

**Jon Wine made a motion to pay B & H Photo \$2,773.10. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for MassCor was reviewed.

**Jon Wine made a motion to pay MassCor \$31,925.16. The motion was seconded by Wayne Klocko and passed unanimously.**

A bills payable schedule for CDW-G was reviewed.

**Jon Wine made a motion to pay CDW-G \$97.32. The motion was seconded by Wayne Klocko and passed unanimously.**

### Minutes

Meeting minutes from 3/16/17 were presented to the committee, but held over due to absent committee members needed for approval.

### Adjournment

**Pat Sheehan made a motion to adjourn the meeting at 8:25 p.m. The motion was seconded by Jon Wine and passed unanimously.**

Submitted by:

Pat Sheehan

Permanent Building Committee